



FY25 Equine Health and Testing Advisor

The New Mexico Racing Commission is accepting proposals for a small purchase contract to provide Equine Health and Testing Advisor services for the FY25 Fiscal Year.

If interested in submitting a proposal for this position, please submit a proposal, letter of interest, and résumé.

Deadline to submit a proposal for these services is Wednesday, May 29, 2024, no later than 4:00 PM.

All proposals **MUST** be sealed and mailed, hand delivered, or sent via email to:

Attn: Hector Lopez
New Mexico Racing Commission
4900 Alameda Blvd. NE-Suite A
Albuquerque, NM 87113
Hector.lopez@rc.nm.gov

If you have any questions regarding this position, please contact the New Mexico Racing Commission at (505) 220-8971.

IT IS AGREED BETWEEN THE PARTIES:

1. Scope of Work

- A. This is a FY25 single-year contract with the New Mexico Racing Commission. Services will be performed from July 01, 2024, through June 30, 2025. Although this contract is to start on July 1, 2024, services will not begin until the execution of this contract.
- B. The Equine Health and Testing Advisor shall provide services to the NMRC under the direction of and upon request by the Executive Director or designee of the NMRC.
- C. The Contractor shall:
 1. Serve as the chief advisor to the Executive Director on issues pertaining to animal testing, safety welfare, and associated regulatory procedures, rules, penalties, personnel, and policy.

2. Track and maintain drug testing data for year over year comparisons.
3. Advise the NMRC on its drug testing program for sample analysis and/or related activities.
4. Advise the NMRC on test results, contracts, performance, compliance, and future RFPs regarding the testing laboratory.
5. Offer support and guidance to NMRC Investigators and other designees as determined.
6. Serve as a resource to the NMRC, Stewards, Assistant Attorney Generals as well as the NMRC.
7. Provide expert testimony during administrative hearings and investigations on an as needed basis.
8. Advise the NMRC on security measures to ensure compliance with NMRC regulation and the State of New Mexico laws governing medication, drugs, and other veterinary related practices under the NMRC's jurisdiction.
9. Evaluate and recommend proper security policies and procedures relating to the acquisition, testing, confirming analysis, and reporting of prohibited substances.
10. Advise and consult with the New Mexico Racing Commission during infectious equine disease outbreaks.
11. Liaison for the New Mexico Racing Commission with the New Mexico Livestock and Veterinary Board.
12. Communicate with industry stakeholders, not limited to but including track management, and licensees regarding the NMRC's medication rules, testing procedures, and welfare initiatives.
11. Understand and adhere to the requirement the Contractor is not to provide any veterinary services whatsoever to any licensees' horse(s), either on track premises or elsewhere, while performing work as the Equine Health and Testing Advisor for the entire duration of this contract in order to avoid any conflict of interest or the appearance of impropriety. The exception to this is if a racehorse needs emergency veterinarian services on track premises.
12. Understand and adhere to the requirement the work, services and information provided to or developed by the Contractor in the performance of this Agreement shall be kept confidential and shall remain confidential unless the Contractor receives prior written approval of the Agency allowing Contractor to make available confidential information.

- D. The Contractor will act on directives and instruction, as may be issued from time to time by the New Mexico Racing Commission Director or an agent of the Commission. It is crucial the Contractor have extensive knowledge of and experience with veterinary practices, sample extraction procedures, and familiarity of state government rules and regulations.
- E. The contractor shall provide statistical reports as requested by New Mexico Racing Commission. Example of Request will be provided to contractor. Please click on the link <https://www.nmrc.state.nm.us/wp-content/uploads/2023/03/Comparison-CY-2017-22.pdf> for an example of the statistics report requirements/format.

Performance Measures:

Contractor shall substantially perform the Performance Measures as listed in the Scope of Work. In the event the Contractor fails to obtain the results described, the Commission may provide written notice to the Contractor of the default and specify a reasonable period of time in which the Contractor shall advise the Commission of specific steps that it will take to achieve these results in the future and the timetable for such implementation. Nothing in this subparagraph shall be construed to prevent the Commission from exercising its rights pursuant to Paragraph 4 of the contract dealing with termination.

The receipt of the deliverables contemplated under this Agreement shall assist the New Mexico Racing Commission in meeting its goal(s) as set forth in its Strategic Plan.