A link to the monthly agenda is listed below, please click **TEAMS meeting link on**

corresponding agenda. All agendas can be found at the below link.

https://www.nmrc.state.nm.us/upcoming-meetings/agendas-minutes/

If you receive an invitation:

You will receive a **meeting invite** with a reminder 5 minutes before the meeting starts.

\$	11	Reminde	r(s)	-	×
	[EXTERNAL] team 10:30 AM Friday, April 04, 2 Microsoft Teams Meeting	025			
19 (E)	(TERNAL) teams			19 minutes ove	
				Dismiss	
Click Sn	ooze to be reminded in:				
provide the second s	tes				

Double-Click the Teams invite to open the meeting:

- 3	a(z)	1 Remine
		[EXTERNAL] teams 10:30 AM Friday, April 04, 2025 Microsoft Teams Meeting
9 minutes ove	15	EXTERNAL) teams
Dismiss		
		lick Snooze to be reminded in:

Once opened, the calendar invite will look as follows:

subject	[EXTERNAL] teams				
ocation	Microsoft Teams Meet	ing			
start time	Fri 4/4/2025	101 101	10:30 AM	-	All day event
ind time	Fri 4/4/2025	0	11:00 AM		

Microsoft Teams Need help?

Join the meeting now I

Meeting ID: 242 115 271 797 Passcode: BW7uR34V

Dial in by phone

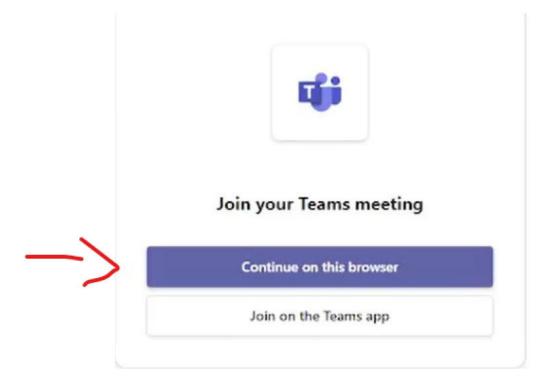
United States, Albuquerque

Find a local number Phone conference ID: 758 233 19# For organizers: <u>Meeting options</u> | <u>Reset dial-in PIN</u>

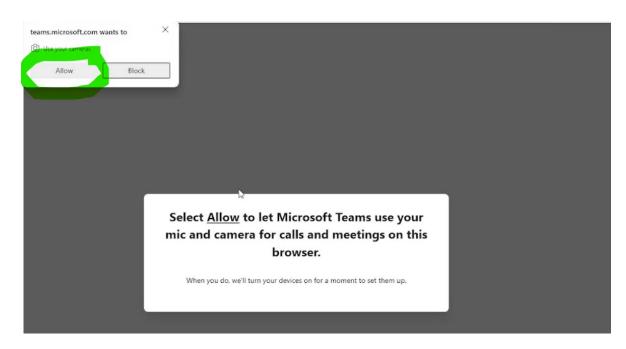
ocation	Microsoft Teams Meet	ting			
tart time	Fri 4/4/2025	0	10:30 AM	•	All day event
nd time	Fri 4/4/2025	-0	11:00 AM		
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Join 1 Meeting Passcoo Dial in Find a k	the meeting r 1D: 242 115 271 79 Re: BW7uR34V	now I 97 United St		rque	

Click on Join meeting now if you want to join from the computer.

Once joining by computer, you will see the following screen. Click "Continue on this browser"



After clicking the above link, the computer will ask if you would like to **use the camera and microphone**. Please **click allow** for the questions:



You will now see a screen where you will be prompted to enter your name, and double check

your settings. Highlighted in green, please enter your name and organization affiliation:

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Custo		
	Computer audio	0
<i>Z</i>	m Setup	10 0-
ß	Phone audio	0
Background filters	Don't use audio	0

After inputting your name, you can **check your settings**. If the items are marked as you see in the picture below, it means that you are allowing your camera to show you, and you will be using your computer speakers to hear the meeting. **It is important that you have computer audio checked to ensure you can hear the meeting.**

Micr	rosoft Teams	meeting	
	ur name	, meeting	
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Once your settings are correct, please click "Join Now"

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	пурацевриямание, п		
	ß	Computer audio	0
		Custom Setup	-0- 0-
		x (D) d)	
		Phone audio	0
Background filters	\$	Don't use audio	0

You will now be taken to a lobby where you will be admitted to the meeting by the Host. Please remain on the page until the Host allows you into the meeting room.

	ase wait for the organizer to let you in. Teams meeting
	Computer audio
Your camera is turned off	Custom Setup
four camera is turned off	X () () ()
	Phone audio
🔯 🔘 📖 Background filters	🕸 🖾 Don't use audio

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on corresponding agenda. All agendas can be found at the below link.

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If you have a phone, and want to join via a phone call, utilize the number as shown below:

Phone call only:

ocation	Microsoft Teams Meet	ting			
art time	Fri 4/4/2025		10:30 AM		All day event
d time	Fri 4/4/2025		11:00 AM	*	
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