



FY26 Procurement Violation Audit

The New Mexico Racing Commission is accepting proposals for a small purchase contract to provide a Procurement Violation Audit service for the FY26 Fiscal Year.

If interested in submitting a proposal for this position, please submit a proposal, letter of interest, and résumé.

Deadline to submit a proposal for these services is Tuesday, August 26, 2025, no later than 4:00 PM.

All proposals **MUST** be sealed and mailed, hand delivered, or sent via email to:

Attn: Hector Lopez
New Mexico Racing Commission
4900 Alameda Blvd. NE-Suite A
Albuquerque, NM 87113
Hector.lopez@rc.nm.gov

If you have any questions regarding this position, please contact the New Mexico Racing Commission at (505) 220-8971.

IT IS AGREED BETWEEN THE PARTIES:

Scope of Work.

The Contractor shall perform the following work:

- A. This is a FY26 Single-year professional service contract of the following listed services.
- B. The New Mexico Racing Commission is looking for an audit firm to perform an investigation into procurements from one vendor. Specifically, the contractor will perform the following duties for the particular vendor:
 - a. The contractor shall provide a finalized report to identify if the procurement violation has been resolved according to the standards set forth by the procurement letter from the General Services Division (GSD) on 6/30/2025.
 - b. Investigation will involve all invoices (revised invoices)

related to - invoice INV77416 and invoice INV77346 and all correspondence associated with those invoices.

- c. Investigation will examine emails associated with invoices mentioned above to establish if allegations from procurement letter were met.
- d. Verify compliance, only with specific vendor, with State of New Mexico Procurement Code, MAPs, and accounting policy and procedure.
- e. Auditor may request supplemental documentation as needed to verify compliance.

Performance Measures:

Contractor shall substantially perform the Performance Measures as listed in the Scope of Work. In the event the Contractor fails to obtain the results described, the Commission may provide written notice to the Contractor of the default and specify a reasonable period of time in which the Contractor shall advise the Commission of specific steps that it will take to achieve these results in the future and the timetable for such implementation. Nothing in this subparagraph shall be construed to prevent the Commission from exercising its rights pursuant to Paragraph 4 of the contract dealing with termination.

The receipt of the deliverables completed under this Agreement shall assist the Agency in meeting its goal(s) as set forth in its Strategic Plan.